

7 July 2019

Dear member,

ESCFAN Inc. – Notice of Annual General Meeting (AGM) under rule 33(1)(b)

I am pleased to give notice that the AGM of ESCFAN Inc. for 2019 is to be held as follows:

Date: Saturday, 3 August 2019

Time: 4:00 p.m. AEST

Place: Inflation Entertainment Complex, 60 King St, Melbourne VIC 3000

Agenda (items of business):

1. Registrations by Secretary of members in attendance entitled to vote under rule 13(2), and of proxies received by the Chairperson under rule 34(6): rule 41(3)
2. Apologies
3. Confirmation of quorum: rule 36
4. Acceptance of Minutes of previous General Meeting: rule 30(4)(a) (copy included with this notice; only members who attended the meeting may vote on acceptance of the minutes.)
5. Annual report of the Committee: rule 30(4)(b)(i)
6. Financial statements and Treasurer's report: rule 30(4)(b)(ii)
7. Confirmation of the annual subscription fee (2020/2021 financial year): rules 12(1) and (3). (The Committee proposes the fee be retained at \$25 and \$Nil for Associates (under 15yo).)
8. Decision as to the number of ordinary members of the Committee for the next year: rule 53(1). (The Committee proposes the number be retained as five.)
9. Committee positions – Declaring vacant, calling for nominations, and the holding of elections: rules 50-54 – Election of positions to occur in the following order: (i) President, (ii) Vice-President, (iii) Secretary, (iv) Treasurer, (v) Ordinary members.
10. Special Resolution - The following resolution will be proposed as a special resolution: "That the members agree by special resolution to adopt the new Rules for the Association as presented at the Annual General Meeting". (Copy of the proposed new Rules and Explanatory Memorandum attached)
11. Close of AGM

Proxies: Any member who is unable to attend the AGM in person may appoint another member as his or her proxy for the meeting. A form approved by the Committee for appointment of a proxy is included with this notice: rule 34(5). If not being given to the Chairperson at the start of the AGM, the form must be received before 2 August 2019 at 4:00 p.m. AEST to be effective. info@escfan.com.au

Intention to nominate form: A form is also included for any member wishing to notify their intention to nominate (or be nominated) for a Committee position at the AGM. The completed form(s) can be scanned and emailed to info@escfan.com.au

I encourage all members to attend the AGM, or to provide their proxy, so they can have a say in the running of the association. RSVP - <https://www.eventbrite.com.au/e/2019-annual-general-meeting-agm-registration-64227225360>

Event Details - Our AGM after party will commence at the conclusion of the AGM. Reserve your **free** tickets (Non Members \$15) - <https://www.eventbrite.com.au/e/eurovision-recovery-2019-tickets-64297642981>

Best regards,

Kurtis Carter

Secretary, ESCFAN Inc.

Additional documents included with Notice of AGM of ESCFAN Inc.

1. **Form for appointment of proxy** (Agenda item 1)
2. **Minutes of the General Meeting of the members of ESCFAN held 1 September 2018** (Agenda item 4)
3. **Form for notifying intention to nominate (or be nominated) for one or more Committee positions** (Agenda item 9)
4. **Proposed New Rules of Association and Explanatory Memorandum** (Agenda Item 10)