

1 August 2017

Dear ESCFAN member,

ESCFAN Inc. – Notice of Annual General Meeting (AGM)

I am pleased to give notice that the 2017 AGM of ESCFAN Inc. is to be held as follows:

Date: Saturday, 19 August 2017
Time: 4:30 p.m. AEST
Place: Bella Union Bar, Trades Hall Building, 54 Victoria Street, Carlton, Victoria 3053
(enter from Lygon Street)

Agenda (items of business):

1. Registrations by Secretary of members in attendance entitled to vote, and of proxies received by the Chairperson
2. Apologies
3. Confirmation of quorum
4. Acceptance of Minutes of previous Annual General Meeting (only members who attended the AGM on 30 July 2016 may vote on acceptance of the minutes)
5. Annual report of the Committee
6. Financial statements and Treasurer's report
7. Confirmation of the annual subscription fee (2018/2019 financial year): The Committee proposes the fee be retained at \$25.
8. Decision as to the number of ordinary members of the Committee for the next year: The Committee proposes the number be retained as five.
9. Committee positions – Declaring vacant, calling for nominations, and holding of elections: Election of positions to occur in the following order: (i) President, (ii) Vice-President, (iii) Secretary, (iv) Treasurer, (v) Ordinary members.
10. Close of AGM

Proxies: Any member who is unable to attend the AGM in person may appoint another member as his or her proxy for the meeting. A form approved by the Committee for appointment of a proxy is included with this notice. If not being given to the Chairperson at the start of the AGM, the form must be received before 4:30 p.m. AEST on 18 August 2017 to be effective.

Intention to nominate form: A form is also included for any member wishing to notify their intention to nominate (or be nominated) for a Committee position at the AGM.

The completed form(s) can be scanned and emailed to accounts@escfan.com.au.

I encourage all members to attend the AGM, or to provide their proxy, so they can have a say in the running of the association.

An ESCFAN "Euroclub 2017" event will be held at the same venue, commencing at 8:30 p.m.

To assist with catering for the AGM, we strongly encourage members to register their intention to attend via Eventbrite at <https://escfan-agm.eventbrite.com.au>.

Best regards,

Alistair Craig
Secretary, ESCFAN Inc.

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