

ESCFAN Inc. Annual General Meeting

Minutes

Day / date: Saturday, 19 August 2017
Time: 4:30 p.m. AEST
Place: Bella Union Bar, Cnr Victoria & Lygon Sts Carlton, Melbourne, VIC

WELCOME The Chairperson, President Sharleen Wright, welcomed members to the meeting

RECORDING OF MEETING **Motion:** THAT the proceedings of the annual general meeting be recorded for the purposes of the minutes.
Moved: Jordan Basic
Seconded: Bente Tullberg
Declared: Carried unanimously

INTRODUCTION The Chairperson gave an outline of the purpose of the meeting and how it would be conducted

**AGENDA ITEM 1:
Registrations by Secretary of members in attendance entitled to vote, and of proxies received by the Chairperson** The Chairperson noted that: (a) members in attendance who are eligible to vote have been marked off and registered on the attendance sheet (subject to any latecomers); (b) proxies received have also been registered, and the original proxy forms given to the Chair

**AGENDA ITEM 2:
Apologies** The Secretary, Alistair Craig, noted that four apologies had been received:

1. Stephen John (Ordinary Committee member)
2. Kelly Coomber (Ordinary Committee member)
3. Renee Pozzi (Vice President)
4. Matthew O'Sullivan

**AGENDA ITEM 3:
Confirmation Of Quorum** The Chairperson confirmed that the eligible members present in person or by proxy is 71 (40 attendees, 31 proxies - quorum was 22 people), there are more than 10% of eligible members present, meaning the meeting has a quorum.

**AGENDA ITEM 4:
Acceptance of Minutes of previous Annual General Meeting (only members who attended the AGM on 30 July 2016 may vote on acceptance of the minutes)** **Motion:** THAT the minutes of the Annual General Meeting of ESCFAN on 30 July 2016 as circulated be accepted as a true and accurate record of that meeting.
Moved: Sharleen Wright
Seconded: Alistair Craig
Declared: Carried unanimously.
Resolved: THAT the minutes of the Annual General Meeting of ESCFAN on 30 July 2016 as circulated be accepted as a true and accurate record of that meeting

**AGENDA ITEM 5:
Annual Report Of The
Committee**

The President, Sharleen Wright, spoke to the annual report of the Committee for the year ended 30 June 2017

Motion: THAT the 2017 annual report of the Committee be accepted.

Moved: Sharleen Wright

Seconded: Bente Tullberg

Declared: Carried unanimously.

Resolved: **THAT the 2017 annual report of the Committee be accepted**

**AGENDA ITEM 6:
Financial Statements and
Treasurers Report**

The Treasurer, John Tzimas, spoke to the financial statements and the Treasurer's report

Motion: THAT, having received and considered the financial statements of the association to 30 June 2017, as submitted by the Committee to the members at the annual general meeting, the annual general meeting resolves that those financial statements be accepted

Moved: Sharleen Wright

Seconded: Troy Bass

Declared: Carried unanimously.

Resolved: **THAT, having received and considered the financial statements of the association to 30 June 2017, as submitted by the Committee to the members at the annual general meeting, the annual general meeting resolves that those financial statements be accepted**

**AGENDA ITEM 7:
Confirmation of the annual
subscription fee (2018/2019
financial year)**

The Chairperson, Sharleen Wright, spoke to this item.

Motion: THAT the annual general meeting endorse an annual subscription fee of \$25.00 for the 2018/2019 financial year, and that the renewal of the fee be payable no later than 31 July 2018

Moved: Sharleen Wright

Seconded: Bente Tullberg

Declared: Carried unanimously.

Resolved: **THAT the annual general meeting endorse an annual subscription fee of \$25.00 for the 2018/2019 financial year, and that the renewal of the fee be payable no later than 31 July 2018**

Member Jeff Neal suggests more face to face meetings for the committee moving forward, as highlighted in agenda item 6. Suggested higher membership costs to cover more meetings, may be \$30, past the next year. Sharleen Wright, John Tzimas, and member Paul Bostock comments on the idea of more face to face meetings for next committee.

**AGENDA ITEM 8:
Decision as to the number of
ordinary members of the
Committee for the next year**

The Chairperson, Sharleen Wright, spoke to this agenda item.

Motion: That the annual general meeting wishes there to be five ordinary members of the Committee holding office for the next year.

Moved: Sharleen Wright

Seconded: John Tzimas

Declared: Carried unanimously.

Resolved: **That the annual general meeting wishes there to be five ordinary members of the Committee holding office for the next year.**

**AGENDA ITEM 9:
Committee Positions -
Declaring vacant, calling for
nominations, and holding of
elections: Election of
positions to occur in the
following order: (i)
President, (ii) Vice-
President, (iii) Secretary, (iv)
Treasurer, (v) Ordinary
members**

The Chairperson declared all positions on the Committee vacant pursuant to rule 50(2).

President

The Chairperson called for nominations to fill the position of President.

Two members were nominated:

1. Paul Bostock; and
2. Kelly Coomber

Each of the nominees accepted their nomination.

The Chairperson declared that, there being more than one member nominated, a ballot would be held in accordance with rule 54.

The Chairperson nominated a member as returning officer, pursuant to rule 54(1): Andrew Fisher.

Each candidate gave a short speech in support of their election. Bente Tullberg gave a short speech in support of the election Kelly Coomber.

After having distributed blank ballot papers, and collected and tallied the completed ballot papers, the returning officer declared Paul Bostock to have been duly elected as President.

Given the new President did not choose to take over as Chairperson, Sharleen Wright continued the meeting.

Member Robert Keage questioned if Paul Bostock not taking over was within the rules. It was indicated to member Robert Keage that this is pursuant to rule 52(4), whereby the incoming President may take over the role of Chairperson if they so wish. Sharleen Wright said Paul Bostock is allowed to decline and let her continue running the meeting. Paul Bostock declined the invitation.

Vice President

The Chairperson called for nominations to fill the position of Vice President.

Only one member was nominated:

1. Troy Bass

Troy Bass accepted his nomination.

There being only one member nominated, the Chairperson declared Troy Bass to have been duly elected as Vice President. Troy was allowed the opportunity to give a speech regarding his success in the position.

Secretary

The Chairperson called for nominations to fill the position of Secretary.

Only one member was nominated:

1. Jordan Busic

Jordan Busic accepted his nomination.

There being only one member nominated, the Chairperson declared Jordan Basic to have been duly elected as Secretary. Jordan was allowed the opportunity to give a speech regarding his success in the position.

Treasurer

The Chairperson called for nominations to fill the position of Treasurer. Two members were nominated:

1. John Tzimas; and
2. Kelly Coomber

Each of the nominees accepted their nomination.

The Chairperson declared that, there being more than one member nominated, a ballot would be held in accordance with rule 54.

Each candidate gave a short speech in support of their election. Bente Tullberg gave a short speech in support of the election Kelly Coomber.

After having distributed blank ballot papers, and collected and tallied the completed ballot papers, the returning officer declared John Tzimas to have been duly elected as Treasurer.

NOTE: Between Treasurer voting and Ordinary Member voting, a break was given in the election proceedings to allow for food to be served.

Ordinary members

The Chairperson called for nominations to fill the five Ordinary Member positions.

Lynne Franks advised the Chairperson that she formally withdraws her nomination for Ordinary Member.

John Tzimas nominates Sharleen Wright for Ordinary Member. Paul Bostock seconds. Sharleen Wright accepts.

In-coming President Paul Bostock asks to move a motion about extending Ordinary members numbers to 6. As it had already been voted on, Ordinary Members are to remain at 5 for the next 12 months.

Seven members were nominated:

1. Andrew Crossman
2. Danie Tregonning
3. Francesca Lang
4. Tass Sgardelis
5. Timothy Soltys
6. Steven Garner
7. Sharleen Wright

The Chairperson declared that, there being more members nominated than positions needing to be filled, a ballot would be held in accordance with rule 54, with Andrew Fisher continuing as returning officer.

Each candidate, gave a short speech in support of their election.

Alistair Craig gave a short speech in support of the election of Steven Garner.

After having distributed blank ballot papers, and collected and tallied the completed ballot papers, the returning officer declared the following candidates to have been elected to the position of Ordinary Member:

1. Andrew Crossman
2. Danie Tregonning
3. Timothy Soltys
4. Sharleen Wright
5. Tass Sgardelis

**AGENDA ITEM 10:
Close Of AGM**

The Chairperson thanked the members for their attendance, and declared the meeting **closed** at 6:35 p.m. AEST

CONFIRMED

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(Chair)

Date / / 20

Appendices to the AGM 2017 Minutes

ESCFAN AGM 2017 - Members registered as in attendance

The following eligible members were registered as being in attendance in person at the AGM (details included in these minutes pursuant to rule 41(3)(b)):

	Eligible member	
1.	Aaron	Paraiso
2.	Adele	Adelle
3.	Alistair	Craig
4.	Andrew	Crossman
5.	Andrew	Fisher
6.	Bente	Tullberg
7.	Dale	Roberts
8.	Danie	Tregonning
9.	Dianne	Keage
10.	Dominic	Lawrenson
11.	Fleur	Menezes
12.	Francesca	Lang
13.	Gavin	Armistead-Rainey
14.	Gemma	Schuhmann
15.	Jaimie	Duncan
16.	Jamie	Williams
17.	Jeff	Neal
18.	John	Tzimas
19.	Jordan	Busic
20.	Kevin	Carter
21.	Lisa	Schuhmann
22.	Louisa	Cordle
23.	Lukman	Andi Uleng
24.	Lynne	Franks
25.	Mark	Bartlett
26.	Mark	Perkins
27.	Michael	Jones
28.	Owen	Brigstock-Barron
29.	Paul	Bostock
30.	Peter	Keage
31.	Robert	Keage
32.	Roger	Armistead-Rainey

33.	Ronald	Addamo
34.	Sharleen	Wright
35.	Steven	Hughes
36.	Tass	Sgardelis
37.	Timothy	Soltys
38.	Tricia	Page
39.	Troy	Bass
40.	William	Fedor

ESCFAN AGM 2017 - Valid proxy forms received

Valid proxy forms were received from the following eligible members appointing the following proxies (included in these minutes pursuant to rule 41(3)(b)):

	Eligible Member		Proxy	
1.	Andreas	Martz	Alistair	Craig
2.	Peter	Huber	Alistair	Craig
3.	Deborah	Shea	Alistair	Craig
4.	Christine	Shea	Alistair	Craig
5.	Stephen	Sykes	Alistair	Craig
6.	Alan	Tubery	Alistair	Craig
7.	Aaron	Moss	Jordan	Basic
8.	Steven	Garner	Dale	Roberts
9.	Lee	Martin	Sharleen	Wright
10.	Colin	Hyde	Sharleen	Wright
11.	Peter	Caporaso	Sharleen	Wright
12.	Matthew	Osullivan	Sharleen	Wright
13.	Adriano	Raiola	Sharleen	Wright
14.	Wilson	Huang	Sharleen	Wright (as chair)
15.	Peter	Wetzler	Sharleen	Wright
16.	Sandra	Allen-Wetzler	Sharleen	Wright
17.	Alistair	Birch	Sharleen	Wright
18.	Renee	Pozzi	Sharleen	Wright
19.	Shirley	Wright	Sharleen	Wright
20.	Ruth	Oldfield	Paul	Bostock
21.	Mark	Churches	Paul	Bostock
22.	Joanna	Seels	Paul	Bostock
23.	Kurtis	Carter	Gemma	Schuhmann
24.	Kelly	Coomber	Bente	Tullberg

25.	Kate	Hansen	Bente	Tullberg
26.	Maria	Tsatsaris	John	Tzimas
27.	Nektarios	Christopoulos	John	Tzimas
28.	Andrew	Pentecost	Adele	Adelle
29.	Richard	Thiele	Jeff	Neal
30.	Philip	Bewley	Andrew	Fisher
31.	Amber	Vandam	Timothy	Soltys

ESCFAN AGM 2017 - Ballot voting results

President:

Paul Bostock	46
Kelly Coomber	24

Treasurer:

John Tzimas	55
Kelly Coomber	15

Ordinary Members:

Andrew Crossman	61
Danie Tregonning	53
Francesca Lang	24
Tass Sgardelis	53
Timothy Soltys	64
Sharleen Wright	48
Steven Garner	42

NOTE: Despite numbers of voters and proxies in attendance totalled 71 at the time of the Annual General Meeting, one member chose to abstain from voting on the day.